

Payments Gateway Development

A. Schools Admin

1. They can login and upload student details incl emails and student id's. Plus parent details or guardian details (optional) and address and contact phone numbers of all or both. We will call the parents detail "Debtor details"
2. They can create groups and subgroups and subsubgroups -- delete and edit eg, attach to another after breaking current link. They can put their debtors in these subgroups.
3. They can add parent / guardian details including email and account numbers ,,delete and edit,,,all deletes still stay on our site,,,,,and all edits, still stay and keep history.
4. They can attach students to groups and subgroups and or subsubgroups. - they can attach students to debtors, or student itself can be a debtor.
5. They can attach students to parents / guardians ie, debtors.
6. They can add items to each student / group of students / subgroups of students / etc. Items need to be grouped also,,eg biology will come with books for biology or more items --- they can simply attach an item eg book to a subgroup and attach a pdf invoice also for that item.
7. School should be able to setup its own users,,,,and users will get links when added so they can do pw's. Username is created by school main admin,,,we create the main admin for school,,,then main admin will create users,,,and superuser controls the users,,,he can block them out,,add, delete or edit. They can operate as a superuser only also - superuser, can edit other school admin users.
8. They csv details into db or do individuals also
9. Print reports and check each individual student details of payment, also history. - get daily reports,,get report on schedule dropped, and go into schedule to see details. - AND reconcile from bank later.
10. Be able to send reminders to parents and auto generated pw's for parents - resend pw to parents button. - parents can also login and reset pw's. Pw's should be a proper one.
11. They receive a notice on due and unpaid students and amounts. Report on daily amounts paid. -- put due dates also in invoice
12. They can upload invoices to each student, so that parents can print invoice at any stage, and all invoices stay online. --- ability to remove items from students charge account
13. Allow parents to pay progressive amounts or setup pay auto buttons eg,,,pay six payments, divide by six eg,,once they set split payment,,,it keeps on doing it till paid--- school can remove this option if we let them,,,,,so then any amount when due, will be paid automatically. - we should send parents email on every payment with amount paid. So make it on initial amounts to pay then split it with 5 payments,,,on dates chosen. --- school should enable this option,,,to do split pays on each individual items

The schools should not be able to see parents pw's, this should be auto generated and auto emailed to parents when sch admin creates a parent.

Default - parents can have split payments (choose dates when to pay etc) but school can take this option out on one or many or all (global) or on certain category of students or on certain invoices. === invoices to be attached eg (so parents can download at anytime) and also see description, due date, split details history, amounts, invoice number if any.

13. School can create payments list,,,and pay from that to anyone they wish to pay,,,dc.
14. Schools can manually tick a invoice paid, and give a reason of pay, eg, paid by eftpos etc, and that account will get paid and stay there as history and paid. Sch can pay any account at any time manually,,,they have to put in a reason of payment and auto date of payment to happen.
15. Ability to add notes on each student or parent or next to that particular invoice.

16. We must keep records of who is registered as admin (person) and everytime they login, we keep a record , date and time,,,and how long.
17. School admin can send email reminder to parents / guardians for accounts that are due, they can send to categories etc,,,and its will only go to unpaid accounts,,,,or they can choose all incase they have a new invoice and want to send reminder.
18. Give the school a dashboard,,so school and parents can chat,,,eg, school can write notes or comments for patents to see,,,and when parents login,,they can write and school will see. Updates from parents should be on schools dash on top. School can disable this also.
19. They can upload invoices periodically at anytime.

B. Parent Portal

1. Parents can log into site, username and pw, ===== usernames should be auto generated and pw's should be able to be changed once they get it. They can choose or change it in future.
2. They can login, view accounts, and all items to pay should be listed here. Item, description, amount, date due, invoice pdf download if any attached.
3. Click to pay button,,,,and history buttons. With reports on each client,,,full details of totals and current owing etc.
4. Merge accounts together eg, if they have kids at two schools, we let them bring both accounts in one page,,,so that one login works.
5. Can pay any invoice full,,or part, (if option is available), and if paying part,,this will have a link to say, part payments, this will show all part payments and whats owing, they can pay more on it,,then they wish to.
6. Parents can print reports on each payee all details.
7. Each invoice account should run its own totals, eg is part payment is made,,,then others later are paid full,,,,then the parent should still see the unpaid one,,with its balance owing, unless there is a new invoice from the school that brings fowards that totals of the unpaid invoice, and in this case, the sch will have to have a button that says carried forward,,and click it,,then that invoice or payment should show carried forward, and will be considered completed.
8. Parents can set up button to pay all invoices when due. Email parents when payments are made

C. Our Admin.

1. Add organizations. And add thier bank account number,,,,they cant add it -- we add it.
2. Also have all features the schools have eg,,,add and edit parents etc. Eg edit company or school, and edit its users.
3. We should be able to see all details of every transactions at any time,,,,and reverse any transaction via dc, if required.